

FARCET PARISH COUNCIL

The Minutes of meeting held 2nd May 2023 at Farcet Village Hall

M Rainey, J Hughes, D Gillam, S Howell and the Clerk Mrs E Tajer

0 Member of the public were present

MEMBERS: 11

QUORUM: 4

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting.

None

- 2881/23-24 To elect Chairman of the Council for the municipal year until the Annual Meeting in 2024**
Resolved: It was proposed by Cllr Howell seconded by Cllr Hughes and agreed Mr Gillam would Chair the Parish Council until the Municipal meeting in 2024.
- 2882/23-24 Declaration of Acceptance of Office Chairman**
Resolved: The acceptance of office was duly signed by Mr Gillam and witnessed by the Clerk
- 2883/23-24 To Appoint the Vice Chairman for a similar period**
Resolved: No proposal put forward
- 2884/23-24 Receive and approve apologies**
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.
Resolved: Cllr Cunningham
- 2885/23-24 Receive Disclosable Pecuniary Interest declarations**
Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
Resolved: None
- 2886/23-24 Approve the minutes of the meetings held on 4th April 2023 and 24th April 2023 (LGA 1972 Sch12 para 41(1))**
Resolved: It was proposed by Cllr Howell seconded by Cllr Hughes and agreed to approve the minutes for signing.
- 2887/23-24 Matters Arising from the minutes of the meeting of 4th April 2023**
Resolved: None
- 2888/23-24 Matters for information and reports**
1. Representatives on outside bodies
MVAS data - speeds up to 60mph- 50340 cars in 28 days- 50% cars exceed the speed limit
- 2889/23-24 Village matters**
1. Plan of priorities for the village (includes Community projects and feedback from working group on Church Walk and Haddon Way)
No update as no budget allocated as there are other on-going projects. It was agreed to remove as an agenda item.
2. Parish Inspection- conducted by Cllr Gillam and Cllr Granger
Haddon Way – Repairs carried out to Moon walker exercise equipment and 3 bags of rubbish cleared from parking. Bushes need remedial work.
Cemetery- weeding needs completing by contractor. Gravel paving may need attention
Hedges along allotment access need trimming.
Cllr Gillam and Cllr Hughes to complete next inspection
- 2890/23-24 Cemetery and allotments**
- 2891/23-24 Planning** (Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)
1. **Approvals/Refusals/Appeals- None**

2. New Applications

23/00486/FUL- Change of use to commercial vehicle storage and depot, The Plough Milk and Water Drove Farcet

Resolved: It was proposed by Cllr Gillam seconded by Cllr Howell and agreed to No observations either in favour or against the proposal.

23/00235/HHFUL- Application for retention of a non-habitable outbuilding, New House 2A St Marys Street Farcet

Resolved: It was proposed by Cllr Gillam seconded by Cllr Howell and agreed to No observations either in favour or against the proposal. Highlight that photographs imply building is high and close to the building

2892/23-24 Finance

1. Approve accounts for payment (LGA 1972 s150 (5))

Payments to be authorised:

1963/1964	2/5/2023	s/o	Mrs E Tajer Mr T Homewood	Wages	£969.14 £307.80
1965	2/5/2023	Bacs	Superannuation	Contribution employee and employer	£276.90
1966	2/5/2023	s/o	Clerk	Home Office	£43.33
1967	2/5/2023	Bacs	Clerk	Expenses	£14.50
1968	2/5/2023	Bacs	Mr Gillam	Expenses (for village hall, play area and coronation)	£376.26
1969	2/5/2023	DD	Hunts DC	Business rates	£135.00
1970	2/5/2023	Bacs	Beebys	Grass cutting	£2016.00
1971	2/5/2023	Bacs	Mircoshade	Exchange mailbox	£57.10
1972	2/5/2023	DD	Information commissioner	Renewal	£35.00

Paid outside the meeting:

1973	28/4/2023	Bacs	Party Twists	Balloons for coronation	£140.00
1974	28/4/2023	Bacs	Mark Kinder	Village Warden (from November)	£194.60

Resolved: It was proposed by Cllr Rainey, seconded by Cllr Hughes and agreed the accounts for payment.

2. Approve chairman allowance

Resolved: It was proposed Cllr Howell seconded by Cllr Hughes and agreed the Chair would the follow the Local Government Act 1972, where he would claim back expenses with receipts.

2893/23-24 Parish Council

1. Confirm meeting dates for 2023/2024

Resolved: 2nd May 2023, 6th June 2023, 4th July 2023, 5th September 2023, 3rd October 2023, 7th November 2023, 5th December 2023, 6th February 2024, 5th March 2024, 2nd April 2024

2. Review possible committees

Resolved: It was agreed to consider a planning committee and make this an agenda item for the next meeting.

2894/23-24 Review and Adoption of Statutory Documents, Appointments and Policies

1. Standing Orders

Resolved: It was proposed by Cllr Gillam, seconded Cllr Hughes by and agreed accept current version.

2. Financial Regulations

Resolved: It was proposed by Cllr Gillam, seconded Cllr Hughes by and agreed accept current version.

3. Cemetery regulations and fees
Resolved: It was proposed by Cllr Howell, seconded Cllr Hughes by and agreed accept amended version distributed.
4. Village hall booking forms (incl, conditions of hire)
Resolved: It was proposed by Cllr Hughes, seconded Cllr Howell by and agreed accept amended version distributed.
5. Social Media Policy
Resolved: It was proposed by Cllr Gillam, seconded Cllr Hughes by and agreed accept current version.
6. Information protection Policy
Resolved: It was proposed by Cllr Hughes, seconded Cllr Howell by and agreed accept current version.
7. Filming and broadcasting Policy
Resolved: It was proposed by Cllr Gillam, seconded Cllr Rainey by and agreed accept current version.
8. Equality and diversity Policy
Resolved: It was proposed by Cllr Gillam, seconded Cllr Hughes by and agreed accept current version.
9. Grants Awarding Policy
Resolved: It was proposed by Cllr Gillam, seconded Cllr Howell by and agreed accept current version.
10. Publication scheme
Resolved: It was proposed by Cllr Howell, seconded Cllr Gillam by and agreed accept current version.
11. Review Council's employment policies and procedures
Resolved: It was agreed to investigate this new policy and make an agenda item for the next meeting.
12. Approve Clerk's appraisal Process and documentation
Resolved: It agreed to investigate further and make an agenda item for the next meeting. Cllr Howell suggested this should be a progress review rather than an appraisal.
13. To review and approve Councillors appointed to authorise BACS payments
Resolved: It was proposed by Cllr Howell seconded Cllr Rainey by and agreed that Cllr Gillam, Hughes and Granger would continue to be signatories.
14. Review asset register
Resolved: There a number of adjustments that need to be made. Cllr Gillam and the Clerk will work on the amendments and present the register at the next meeting.
15. Review Council's complaints procedure
Resolved: It was proposed by Cllr Gillam, seconded Mrs Hughes by and agreed accept current version.
16. Review Council's and/or Staff's subscriptions to other bodies
Resolved: These are current CAPALC, ICO, PRS for Music.
17. Review council's expenditure under s.137 of LGA1972
Resolved: There was only one item under S.137 and this is a poppy wreath at a value of £20.00
18. Confirmation of arrangements for insurance in respect of all insurable risks
Resolved: Insurance company contacted to add on MVAS. It was agreed the cabinet in the small hall need to be added.

2895/23-24

Correspondence

- Complaint regarding grass cutting in cemetery
- Highways councillor training
- Internal audit booked for 13th June 2023

- Half of the precept received in the bank

2896/23-24 Matters as agenda items for future consideration

- Alternative Land management
- Neighbourhood planning

2897/23-24 The meeting closed at 9:38pm. The date of next meeting: 6th June 2023